

General Information and Instructions

Progress Reports

The blue line represents the current, editable reporting period

Required Reports	Reporting Period	Date Created	Date Submitted	Status	Due Date	Days Overdue	Approved Date	Select
Report 1: Biannual	September through February	2/20/2019	2/20/2019	Approved	3/20/2019		2/20/2019	View
Report 2: Biannual	March through August	9/17/2019	9/17/2019	Approved	9/20/2019		9/17/2019	View
Report 3: Biannual	September through February				3/20/2020			Edit

**Report 1: Biannual
for**

Reporting Period: September through February

If reports are not submitted on time, grant funds will be placed on hold

Key Performance Indicators

Describe your project's key ACCOMPLISHMENTS as they relate to each Objective and Target. The measures and targets shown below should match the information submitted in your eGrants application. You are responsible for providing the actual results for the current reporting period (unless otherwise specified). Use the "Notes" field to provide explanations for any significant variance from established targets.

OOG-Defined Measures

Output Measures	Target Level	Total	Report 1	Report 2	Report 3	Notes
Number of planning/coordination meetings attended.	20	28	2	26		
Number of planning/coordination meetings conducted (including whole community as appropriate).	6	3	0	3		
Number of plans developed or updated.	4	5	1	4		HS-IP
Number of plans reviewed.	4	4	0	4		
Number of stakeholders participating in planning/coordination meetings.	50	55	0	55		

To modify these objectives in any way, contact your OOG Grant Manager. These objectives are preloaded from your eGrants application and any change requires a grant adjustment.

Required Narrative Questions

1. Briefly describe your grant funded activity during this reporting period.

Updated the Homeland Security Implementation Plan

2. Have you had significant staff turnover (>25% of org. total) during the reporting period?

- Yes
- No

3. Are you on track to spend the full amount budgeted in your application?

- Yes
- No

If no, describe any problems or obstacles that have affected your ability to spend your grant funds.

4. Are you on track to meet your project goals as outlined in your application?

Yes

No

If no, describe any problems or obstacles that have affected your ability to achieve the goals stated in your grant application narrative.
We lost our preparedness planner which reduced our ability to attend/conduct planning meetings. The position has been posted and interviews conducted. We anticipate meeting our goals by the end of the project period once the program is fully staffed.

Notes by Grantee to OOG:

Note from Grantee to OOG



Save Note from Grantee to OOG